

**City of Harrington  
MINUTES  
City Council Workshop  
January 5, 2015**

A workshop with the Harrington City Council was held at Harrington City Hall, 106 Dorman Street, on January 5, 2015 and was attended by the following: Mayor Anthony R. Moyer; Vice Mayor Cheryl J. Lahman; Council Member Duane E. Bivans; Council Member Fonda Coleman; Council Member Amy L. Minner; Council Member Charles W. Porter; Council Member Kenneth W. Stubbs; Norman Barlow, Chief of Police; William Pepper, City Solicitor; Teresa Tieman, City Manager; Dean Gary, Accountant; and Kelly Blanchies, Clerk of Council.

Also present: Debbie Pfeil, City Planner, URS Corp.; Tom Wilkes, City Engineer, Remington, Vernick, and Beach; Barbara Bullock; Charles Carr; and Jennifer Antonik.

Mayor Moyer called the meeting to order at 7:04 p.m.

The Pledge of Allegiance was given.

**Discussion of Zoning Code Rewrite**

Mayor Moyer stated that the City Council approved additional funding for this project but has not been updated on the status of it. Mayor Moyer stated that he would like to have more people at URS involved in the project.

The City Manager stated that the review has been more in depth than originally planned and some of the consultant meetings have been delayed. The consultant meetings should be finished by the end of January, then the Clerk of Council will be formatting the document, and it should be ready for City Council review in March.

The City Planner stated that the Zoning Code is not a URS product, other consultants are involved.

Mayor Moyer stated that multiple public meetings were to be held on the project. The City Manager stated that the draft document has to be prepared first for comment. The City Solicitor stated that one public meeting was held at the beginning of the project and very few people attended.

Mayor Moyer asked how many written comments have been received. The Clerk of Council stated that she does not believe any were received.

The City Planner stated that all the changes adopted in the Comprehensive Plan now have to be incorporated into the Zoning Code.

Council Member Bivans stated that the public will want time to review the document. The City Planner stated that it will be easier for the City Council and public to redline a document then to know what to ask for before reviewing it.

Mayor Moyer asked how often the Zoning Code needs to be rewritten. The City Planner stated that if something is changed in the Comprehensive Plan then it has to be updated. The Zoning Code can be changed at any time though. The City Solicitor stated that the last update of the Zoning Code was in 2005; parts of the current Zoning Code go back to 1991.

The City Solicitor stated that the consultants are focusing on making the Zoning Code easy to use for the staff and public and not costly for the public or City.

#### **Ordinance 14-15 – Adding Chapter 255, Mobile Homes and Trailers**

Mayor Moyer asked if the ordinance should have anything to do with the certificate of occupancy. The City Solicitor stated that State law indicates that the County should do the inspections. Council Member Minner stated that the ordinance should just be about tagging the manufactured home.

Council Member Bivans asked about the difference between a placement permit and a sticker. The City Solicitor stated that the sticker is an annual license fee. There have been serious collection problems with taxes on trailers.

Discussion occurred regarding the inspection of mobile homes.

#### **Ordinance amending Chapter 114, Open Burning**

The City Manager stated that this ordinance improves on the existing Open Burning Chapter.

Council Member Porter stated that he is against controlled burns of structures.

#### **CDBG funding distribution**

The City Manager recommended that the City not take control of the CDBG program. The County has a group of professionals to evaluate applications.

#### **Public Comments**

There were no public comments.

### **City Council Comments**

Mayor Moyer asked about the USDA funding for the sewer repairs. The City Manager stated that the contracts are ready to be signed.

Council Member Minner stated that the building permit requirements need to be clearer; there should be a checklist or brochure for various permits.

There being no further business, a MOTION was made by Council Member Porter, seconded by Council Member Minner, to adjourn the City Council Workshop. The MOTION passed unanimously, and the meeting adjourned at 8:24 p.m.

Respectfully Submitted,

Kelly Blanchies  
Clerk of Council